

2020 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on January 22, 2020 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustees B. Hauck, Trustee Lannen, and Trustee Mielke

Excused: Trustee Woerle

Approval of Agenda

Mielke moved **Hauck** supported to approve the Agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

Presentations

Public Hearings

Public Comment

Open: 7:01 p.m.

No comments were offered.

Closed 7:01 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed

B. Board Member Reports

Gunning – EDA updates

Cody – City of Mt. Pleasant Updates, attended Train the Trainer Class hosted by Bureau of Elections, Election training 1/23/20 at 5 p.m. and 1/28/20 at 9 a.m.

Hauck -Road Commission updates

Lannen – MTA Isabella County Chapter updates, Isabella County Commission updates, attended MTA workshop 1/22/20

Mielke – Confirmed that our Township Manager is a member of Census Task force

Rice - Reminder that Winter 2019 tax bills are due 2/14/2020 & payments may be made online.

C. Planning Commission and ZBA updates by Community and Economic Development Director

Consent Agenda

- A. Communications
- B. Minutes – December 18, 2019 - regular meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Rice moved Mielke supported to approve the consent agenda. **Vote: Ayes: 6 Nays: 0. Motion Carried.**

BOARD AGENDA

- A. Discussion/Action: (Smith) Approve award of contract for the Charter Township of Union Water and Wastewater Financial Projection, Cost of Service, Rate Design, Miscellaneous Fee Schedule, and Connection Fee Study to Utility Financial Solutions, LLC (UFS)**

Cody moved Rice supported to approve awarding the contract for the Charter Township of Union Water and Wastewater Financial Projection, Cost of Service, Rate Design, Miscellaneous Fee Schedule, and Connection Fee Study to Utility Financial Solutions, LLC (UFS). **Vote: Ayes: 6 Nays: 0. Motion Carried.**

- B. Discussion/Action Discussion: (Stuhldreher) Policy Governance 2.5 Financial Condition and Activities**

Discussion by the Board of Trustees.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 7:55 p.m.

No comments were offered.

Closed 7:55 p.m.

MANAGER COMMENTS

- Shared that he will be out next week and Kim Smith will be acting Township Manager
- Census update, confirmed Local Census Advisory Committee met and the Township will be displaying a banner in the lobby regarding the upcoming Census to promote public awareness as well as passing out small promotional items.
- Thanked Joy Smith, GIS Specialist for her assistance with a data verification exercise with the Census Bureau.
- Met with Clerk Cody and Township Staff to assist with advertising for Election Inspectors.

FINAL BOARD MEMBER COMMENTS

Gunning – Encourages both alternates of ZBA to attend all meetings, suggested that they be compensated for their time attending and preparing for the meetings.

Hauck moved **Cody** supported effective January 22, 2020, that the alternates of the ZBA come prepared and receive the same compensation as the current ZBA members, whether they are called upon by the Chair to make a full board or not. **Vote: Ayes: 6 Nays: 0. Motion Carried.**

Hauck – Mentioned class that he attended regarding elected officials and questioned if an elected Clerk should be a full-time position.

Mielke – Commented that the Board of Trustees supports the Planning Commission and ZBA, shared that items can always be tabled in order to gather additional information from Township Staff or Township Attorney. Shared that the Community and Economic Development Director will assist in training newly appointed members.

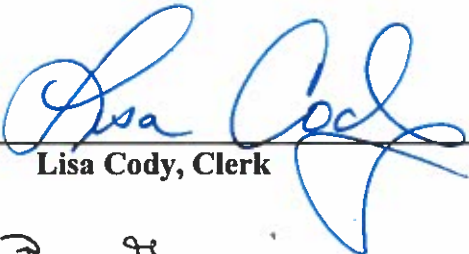
Rice – Shared that she has signed up for the Annual MTA conference and recommends all Board Members to attend. Shared that Clerk **Cody** saved the Township money on shipping fees by driving to pick up election supplies. Taxes due 2/14/2020 Reminder that payment can be made online at: <http://www.uniontownshipmi.com/>

CLOSED SESSION


ADJOURNMENT

Hauck moved **Cody** supported to adjourn the meeting at 8:20 p.m. **Vote: Ayes: 6 Nays: 0. Motion carried.**

APPROVED BY:



Lisa Cody, Clerk



Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)